



Comprehensive Safe School Plan

Approved by School Board:

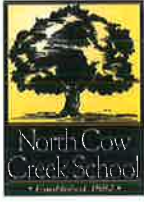
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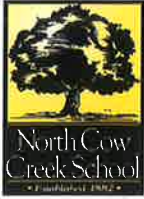
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North Cow Creek Safe Schools Table of Contents

Safe School Goals and Objectives
Site Crisis Response Plan
Forms and Documentation
Board Policies

Section I
Section II
Section III
Section IV



North Cow Creek Safe Schools Goals and Support Plan

North Cow Creek School is located in Palo Cedro, California, in a rural area. The school serves students in the Northern portion of Palo Cedro and inter-districts transfer students throughout Shasta County.

Goal One: All students will have safe ingress and egress during the daily school routine or during an emergency situation.

Objectives:

- Parents will be directed for safe and orderly traffic flow for drop off and pick up through information in the student/parent handbook, first day packets, through the school newsletter and during parent meetings. Frequency of parent communication will be monitored as needs and issues are assessed.
- Preemptive parent notification samples will be sent preparing parents for future emergency incidents.
- Fencing and gates will be utilized to limit the ingress and egress points to those areas that can be closely monitored. The main entry and exit point will be monitored by office staff.
- Access signage will be placed at all points of ingress/egress.
- The school administrator will work with local law enforcement to establish safe routes to school and to ensure that traffic safety is monitored. Frequency of law enforcement involvement will be assessed by traffic flow incidents, parent and staff input as needed.
- Procedures will be in place for emergency evacuation from the campus that have been established based on practices recommended by law and fire agencies as well as District insurance carriers.
- Emergency evacuation plans will be placed in each room as well as a flip chart listing the steps for each emergency procedure (See Section II pgs. 12-21).
- Fire drills will be held monthly. The following drills will be conducted, in conjunction with the fire drills, on a rotational basis: Soft Lockdown/Shelter in Place, Evacuation, Earthquake and Active Shooter (See Section III: Monthly Emergency Drill Roster)
- Parking lot safety improvements will be monitored with implementation of the upcoming reconfiguration.

Goal Two: The North Cow Creek campus is a secure and safe environment,

Objectives:

- NCCS will continue to focus on school culture and student character using the Leader in Me program
- The campus is closed. Visitors will be required to sign in and receive a visitor's pass before they can be on campus. Students must be signed out before they can leave the campus.
- A Student Emergency Card system will be in place with current contact information and a list of authorized individuals who may pick up students in case of an emergency. Student contact/emergency information will be updated monthly and kept in the school emergency kit.
- A school emergency kit will be maintained in the office, checked annually and updated as needed (See Section III, pg. 28).
- Students will be supervised by staff at all times within and without of the classroom. A duty schedule will be developed each year for recess and lunch supervision.
- Students are not released to anyone not listed on their emergency card or designated by their parents or guardian.
- Monthly safety checks will be performed by the custodial staff to identify any safety concerns, ensure appropriate lighting is on campus at night, and all equipment is safe for use by students and staff. In addition, the facility Inspection Toll will be completed annually and included in the School Accountability Report Card.
- Staff will receive training in emergency procedures during the first three months of each school year, including "Active Shooter" procedures.
- PBIS (Positive Behavior Intervention Services) will be utilized to establish clear, articulated expectations for student behavior and consistent enforcement of expectations by all staff.
- A Threat Assessment Team (TAT) will be in place to monitor protocols and processes for identifying threats and assisting school staff during an actual threat situation. The TAT will participate in a formal training, at least one time per year, that shall include onsite or offsite training by law enforcement or threat assessment trainers.
- A Threat Assessment Protocol will be utilized and followed as the TAT and administration work through the identification and process for managing potential threats (See Section II: Crisis Response Plan).
- All rooms will have door locks that allow teachers to secure their classes and lock doors without stepping outside.
- Graffiti and repairs due to vandalism will be addressed quickly. Families may be held liable for financial restitution for graffiti, vandalism and damage to school property.
- A campus-wide security surveillance system will be utilized to monitor key areas of campus for appropriate activities.
- Should a bomb threat be received, the principal or designee shall notify law enforcement. A decision to evacuate the whole school will be determined in cooperation with law enforcement. Staff will avoid any publicity concerning the bomb threat (See Section II: Crisis Response Plan and Post Incident Action and Communication Protocol).
- Should an Active Shooter be on campus, the procedures outlined in the Crisis Response Plan: Active Shooter will be utilized.